

## Minutes from board meeting in Nonprofit Neptun.

Edited and published 29. March 2025

Date: 29. March 2025

Location: Online via Google Meet

Present members from the board:

Anders Bischoff, Tobias Oliver Olesen, David Damkjær, Jens Borg, Johan Hoff, Tobias Agensø, Donna G, Persille Schwartz

Secretary:

Anders Bischoff

### Topic 1: Task list (Open and finished tasks):

Opened	Responsible	Finalized	Task
2024-11-12	Tobias		Create Workplace instruction and optimize processes with Salesforce, Sirvoy and automations.
2024-11-12	David		How to give the professional crew a "modest" salary legally according to Danish law.

Tobias is working on a flow and is currently focusing on the economy.

Tobias has opened a Wise currency account and made an integration with Dinero for accounting. After this he will start with salesforce etc.

David is at a dead end with the salaries.

Johan was not present at the meeting to share information from his research.

In the discussion it was mentioned that we might have to investigate a third-party company for recruiting.

Tobias suggests paying the crew and the crew pay the regular fees onboard. David will investigate this.

**Topic 2: Minutes format**

Minutes are noted down in this present format:

1. Edited date
2. Date
3. Location
4. Present members
5. Secretary
6. Task list open and finished tasks since last time / status
7. Topics for meeting
8. Others
9. Updated task list with new and finished tasks from the meeting

Minutes are uploaded to:

- Google Drive
- Website

**Topic 3: Roles in the board**

Anders Bischoff – Chairman

Tobias Ovesen – Treasurer

David Damkiær – Educational coordinator

Jens Borg – Communicational and GDPR coordinator

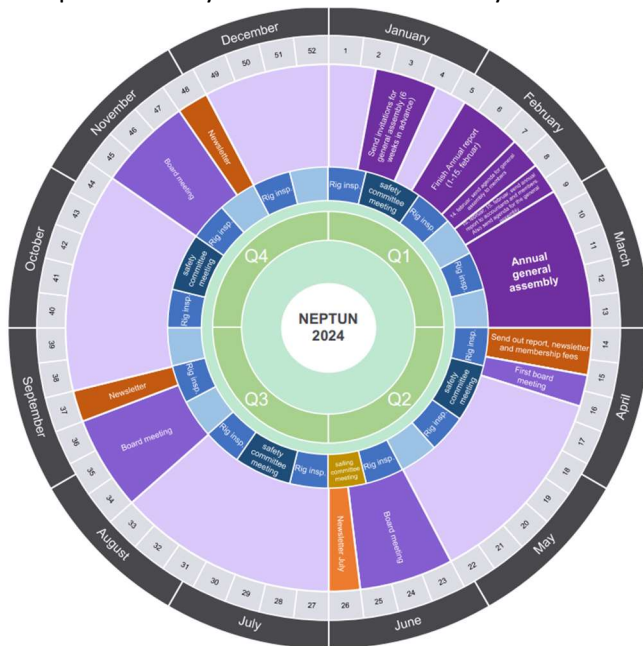
Tobias Agensø – IT coordinator

Donna Giglio – North American Liaison

Johan Hoff – ISM/SMS

#### Topic 4: Annual wheel

- The plan for the year as been reviewed by the board.



#### Topic 5: Technical needs for the individual board members

We have discussed:

- Google drive
- 1Password

Board members with technical issues reach out to Anders for help.

#### Topic 6: Memberships and payments

Tobias will investigate memberships and payments via our website  
Transferred to our task list.

#### Topic 7: Next board meeting.

When the ship arrives in the Galapagos.  
Anders will announce arrival date when known.

#### Topic 8: Sail training book

David has been working on the training books after the conversion to a brigantine.  
The work is amazing.  
Jens, Donna and Tobias A will review and give feedback.

**Additional / Others:**

No comments.

## Task list updated with new tasks:

Opened	Responsible	Finalized	Tasks:
2024-11-12	Tobias		Lav arbejdspladsbrugsanvisning og optimer processer f.eks. Salesforce, Sirvoy og automationer.
2024-11-12	David		Hvordan kan vi aflønne besætning "beskedent" lovligt.
2025-03-29	Donna		Founding a nonprofit in America to receive tax donations from USA
2025-03-29	???		Applying for approval in Denmark to receive tax donations.
2025-03-29	Tobias		Receive memberships and payments
<b>Finalized tasks:</b>			
2025-02-02	Anders	2025-03-15	Indkald til generalforsamling, udsend regnskab internt
2025-02-02	Jens	2025-03-15	Indkald til bestyrelsesmøde minimum to uger forinden generalforsamlingen, så dagsorden og regnskab kan diskuteres.
2024-11-12	Tobias		Lav regnskab 2024
2024-11-12	Jens	2024-01-31	Lav nyhedsbrev og første opdatering på bloggen
2024-09-01	Jens	2025-01-31	ISO-certificering af GDPR politik.
2024-11-12	Anders	2024-01-31	Opsæt Mailchimp til nyhedsbrev og automatiske notifikationer ved blok opdateringer. Se billede punkt 5.
2024-09-01	Tobias	2024-01-31	Togtet efter Palau skal planlægges snarest
2024-09-01	Anders	2024-01-31	Opretholde kontakten til Søfartsmuseet for 2026 projekter
2024-09-01	Anders	2024-11-12	Ny hjemmeside til Skibet <a href="http://www.brigantinen Neptune.com">www.brigantinen Neptune.com</a>
2024-09-01	Tobias	2024-11-12	Opdatering af medlemsliste med medsejlende gaster <i>Alle ombord er medlemmer</i>
2024-09-01	Anders	2024-11-12	Lave Gofundme kampagne <i>35.000,- KR er modaget</i>
2024-09-01	Tobias	2024-11-12	Undersøge mulighederne for at kaskoforsikre Neptun <i>Kaskoforsikring afvist efter survey</i>
2024-09-01	Tob/And	2024-11-12	Finde passende værft i Panama <i>Værft fundet i Mexico – aftale etableret</i>
2024-09-01	Anders	2024-11-12	Takkebrev til TrygFonden <i>Afsendt</i>

2024-09-01	Anders Søren	2024-11-12	Afvikling og status på gæld <i>Status: vi skylder cirka 850.000 og er nogenlunde på track med afbetaling</i>
2024-09-01	Anders Søren	2024-11-12	Opkrævning af kontingenter <i>Udsendt straks efter sidste bestyrelsesmøde</i>
<b>Cancelled tasks:</b>			
<del>2024-09-01</del>	<del>???</del>		<del>Støttecertifikater (ikke forstået? 2024-11-12)</del>
<del>2024-09-01</del>	<del>Søren</del>		<del>Undersøgelse af muligheden for at registrere Neptun som erhvervskib</del>

--- end of document ---